



Quality

Quality Clause

Clause 14
Traceability
General Requirements

RIG/PLANT		
ADDITIONAL CODE	SDRL CODE	TOTAL PGS 4
REMARKS		
MAIN TAG NUMBER	DISCIPLINE	
CLIENT PO NUMBER		
CLIENT DOCUMENT NUMBER		

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CHANGE DESCRIPTION

Revision	Change description
0	Initial release

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1 RESPONSIBILITIES FOR PRODUCT IDENTIFICATION AND TRACEABILITY

NOV is responsible for specifying the requirements for traceability of the components; assembly or sub-assembly being manufactured by the supplier (Serial or Lot Control).

The supplier is responsible to stamp/mark the parts as per PO; Drawings or Engineering issued Documentation.

2 REQUIREMENTS

The Supplier shall have a documented procedure to satisfy the identification and traceability requirements from the *doc. No: 103189183 – Supplier Management System Requirements – section 7.14*.

The supplier is required to maintain records of all serial/lot control/heat number items (or any other applicable traceability codes).

3 PROCESS

3.1 Part number in the PO line

It is the responsibility of the supplier to stamp/mark the parts with the **serial number** or **lot number** of their preference or as given by NOV in the PO documentation.

3.2 Sub-Assemblies or BOM lower levels parts

For all other sub-assembly or lower level parts/components from the BOM of the item ordered that are required to be traceable as per engineering provided documentation (Drawings; specifications; Procedures...), the supplier shall stamp/mark the parts with a **serial number** or **lot number** in accordance to their documented internal instructions.

3.3 Records

It is the responsibility of the supplier to maintain a material traceability index with both NOV provided serial or lot number (as applicable) as well as all stamped/marked numbers assigned by the supplier.

Material Traceability Index shall be in accordance to *doc. No.: 101444171 – Manufacturing Record Book (MRB) Requirements for NOV-Rig Equipment suppliers*.